



Republic of the Philippines
 Province of Ilocos Norte
 Office of the Provincial Governor
BIDS AND AWARDS COMMITTEE
 Laoag City

IN-BAC-2019-10-114

REQUEST FOR EXPRESSION OF INTEREST

***Procurement of Consulting Services for the Preparation of
 Master Development Plan of Metro Ilocos Norte***

1. The *Provincial Government of Ilocos Norte*, through the *General Fund* intends to apply the sum of *Ten Million Five Hundred Thousand Pesos (Php 10,500,000.00)*, inclusive of all applicable government taxes and charges, professional fees, and other incidental and administrative costs, being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement of Consulting Services for the Preparation of Master Development Plan of Metro Ilocos Norte*. Bids received in excess of the ABC shall be automatically rejected at the opening of the Financial Proposals.
2. The *Provincial Government of Ilocos Norte* now calls for the submission of eligibility documents for *Procurement of Consulting Services for the Preparation of Master Development Plan of Metro Ilocos Norte* on Lot Bid. Bidders should have completed, within *the last 5 years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Part II - Section II. Instruction to Bidders. Eligibility submissions of interested Consultants must be duly received by the Provincial Government of Ilocos Norte Bids and Awards Committee for Consulting Services on or before *November 04, 2019 10:30 A.M.*, from the address below.

The general objective of the project is to review and update the Metro Ilocos Norte Master Plan with full coverage of all City/Municipality in Ilocos Norte. The specific objectives are:

1. Identify needed Infrastructure to accommodate Utilities Demand (Power, Water, Roads and Waste Management);
2. Update the Ilocos Norte Transport Master Plan to incorporate the new development and proposed plans in Metro Ilocos Norte;
3. Formulate a Conceptual Master Plan for priority areas;
4. To formulate a tourism master plan for Ilocos Norte
 - a. Tourism Framework Strategy
 - Tourism Framework Strategy
 - Tourism Development Concepts
 - Proposed Plans, Programs and Projects
 - b. Eastern Priority Areas

5. Encourage community and stakeholder's participation in the update of Metro Ilocos Norte Master Plan
 6. Update and Improve GIS data of the Province
 7. Conduct knowledge transfer to the TWG
3. Interested Consultants may obtain further information from **BAC OFFICE** and inspect the Bidding Documents at the address given below during **8:00 A.M. to 5:00 PM, Monday to Friday**.
 4. A complete set of Bidding Documents may be acquired by interested Consultants on **October 23 – 30, 2019 10:30 A.M** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty Five Thousand Pesos (P 25,000.00)**. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Consultants shall pay the applicable fee for the Bidding Documents not later than the submission of their proposals.
 5. The **BAC OFFICE** will hold a Pre-Bid Conference on **November 11, 2019 10:30 A.M.** at **BAC Office, Provincial Capitol Building, Laoag City, Ilocos Norte**, which shall be open only to consultants who have paid the corresponding fee for the bidding documents. Representative/s should bring a letter address to the BAC Chairman certifying that the representative/s has/have authority to speak for and in behalf of the consultant.
 6. Interested Consultants have the option to submit their Legal, Financial and Class "B" Eligibility Documents (1 original copy and 2 copies), as applicable, in advance on **October 28, 2019 10:30 AM** for preliminary evaluation by the BAC in terms of completeness/compliance. The BAC, however, shall only proceed with the preliminary evaluation upon payment of a participation fee of **Php 2,000.00**. Note that said amount shall cover the attendant administrative cost for the eligibility check and shortlisting process and shall be deducted from the cost of the Bidding Documents. The BAC, after its preliminary evaluation of advance submissions, shall inform the participating Consultants of any deficiency in their respective submissions at least three (3) calendar days prior to the deadline for submission of Eligibility Documents set in this Request for EOI.
 7. The BAC shall draw up the short list of Consultants from those who have submitted Expression of Interest, including the Eligibility Documents, and have been determined as eligible in accordance with the relevant provisions of Republic Act (RA) No. 9184, or the Government Procurement Reform Act (GPRA), and its Revised Implementing Rules and Regulations (IRR). The short list shall consist of three (2) to seven (7) prospective Consultants who will be entitled to submit proposals. Should only one (1) or less than the required number apply for eligibility and short listing pass the eligibility check, and/or pass the minimum required in the short listing, the BAC shall consider the same. The criteria and rating system for shortlisting are as follows:

Criteria/Particulars	Firm
I. Experience and Capability of the Firm	60 points

a. Years in the Consulting Services	
b. Related Experience/Previous Engagements	
i. Similar Experience	
ii. Relevant Experience	
II. Qualification of Personnel Who May Be Assigned to the Study	35 points
a. Education	
b. Relevant Training	
c. Related Experience	
III. Current Workload related to Capacity	5 points
Grand Total	100 points

8. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. This procurement activity is open to all interested Consultants subject to the conditions for eligibility provided in said Revised IRR. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
9. The Procuring Entity shall evaluate bids using the Quality Based Evaluation/Selection (QBE/QBS) procedure. The criteria and rating system for the evaluation of proposals shall be provided in the Instruction to Bidders.
10. The contract shall be completed within ten (10) months commencing from the date of receipt of the Notice to Proceed (NTP).
11. The *BAC OFFICE* reserves the right to reject any and all proposals, including that of a single eligible proponent, waive any minor deviation in the submitted documents which shall not materially affect the substance of the proposal, annul the procurement/bidding process, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected participating consultant/s
12. For further information, please refer to:
JOSEPHINE P. CALAJATE
FE P. SIAZON
GRACE M. JARA
NORALYN A. BOQUE
GENEDINE D. JAMBARO
JOHANNE M. QUILLOPE
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Approved by:

J. Ruedas
JOSEPHINE A. RUEDAS, M.D.
BAC Chairperson